

ITEM IV
Resolutions

**WHITEWATER SPRINGS POA BOARD OF DIRECTORS
RESOLUTION REGARDING THE CREATION AND ADMINISTRATION OF
BOARD COMMITTEES**

WHEREAS, the Whitewater Springs Subdivision Property Owners Association's By-Laws dated April 15, 2002 establishes the Architectural Committee and Nomination Committee as permanent Standing Committees; and

WHEREAS, the By-Laws provide for the POA Board of Directors to create one or more Ad Hoc Committees; and

WHEREAS, special purpose Ad Hoc Committees provide a very important and vital service to Whitewater Springs Property Owners; and

WHEREAS, the POA Board of Directors desires to officially establish formal procedures for Standing and Ad Hoc Committees.

NOW THEREFORE, it is resolved by the Board of Directors of the Whitewater Springs Property Owners Association as follows:

Section 1: The above recitals are true and correct and are incorporated into this Resolution for all purposes.

Section 2: The POA Board herein establishes the following Ad Hoc Committees which will serve under the direction and supervision of the Board President and Vice President:

- A. Budget/Finance Committee – Assist Board of Directors in the preparation of annual budget
- B. Pool Committee – WWS Pool and Grounds Maintenance and Protection;
- C. Road Committee – Road and Storm Drainage Systems Repair and Maintenance, Erosion & Sedimentation Controls;
- D. Security Committee – Maintenance of Subdivision Egress and Ingress Security and Public Education;
- E. Technology Committee – Development of Subdivision Wireless Telephone and Internet Services; and
- F. Wildlife Habitat Maintenance Committee – Subdivision Wildlife Management; Common Area Maintenance and Management, Wildfire Prevention and Public Education

Section 3: The POA Board may at any time by majority vote dissolve any Ad Hoc Committee created by this Resolution.

Section 4: Any Ad Hoc Committee that has not met at least one time within a consecutive twelve month period shall be automatically dissolved and shall not be authorized to function as a Whitewater Springs Ad Hoc Committee unless reinstated by the Board of Directions.

Section 5: Standing and Ad Hoc Committee Chairpersons shall be appointed annually by the POA Board at their first regular meeting of each fiscal year and serve a one-year term without limit to consecutive one-year terms. A Committee Chairperson and committee members serve without compensation and at the pleasure of the Board of Directors and may be removed, with or without cause, from serving on a Committee at any time by majority vote of the Board.

Section 6: Minimum Ad Hoc Committee Chairperson qualifications:

- A. Must be a Whitewater Springs Subdivision property owner or property owner designee acceptable to the Board of Directors;
- B. Must be a POA Member in Good Standing, as defined in the By-Laws;
- C. Must be at least 21 years of age, unless specifically exempted by the Board of Directors;
- D. Must not own property in Whitewater Springs that Chairperson is actively advertising to sell; and
- E. Must step down as Chairperson upon placement of property in Whitewater Springs for sale, but may remain as a member of the Committee after that time.

Section 7: A person may only serve as Chairperson on one Committee at a time, unless the Chairperson is a POA Board member.

Section 8: Standing and Ad Hoc Committees may adopt their own meeting procedures provided that such procedures are not in conflict in the Whitewater Springs By-Laws, CCRs, Board of Directors policies, rules and regulations, and do not violate local, state or federal laws and regulations. Notwithstanding the foregoing, Committees must have and maintain the following minimum protocols and procedures:

- A. All Committees shall have a minimum of two members, unless approved by the Board of Directors;
- B. Initially and each year the Committee Chairperson shall submit names and qualifications of potential Committee members to the Board for consideration. By majority vote, the Board may reject or confirm and seat Committee members, provided that each Committee member meets the minimum qualifications presented in Section 6A, 6B, and 6C above;
- C. Any Committee member may be removed, with or without cause, by majority vote of the Board of Directors at any time;
- D. Committees must carry out and conduct matters designated by the Board of Directors;
- E. Committees shall have and may exercise only the power of recommending action to the Board of Directors and of carrying out and implementing any instructions and any policies, plans, programs and rules theretofore approved, authorized and adopted by the Board;
- F. Committees may only expend funds specifically directed, authorized and approved by the Board of Directors; and

G. Committee Chairpersons must submit a written report to the Board of Directors at least one week prior to any called Board meeting reporting on Committee activities, expenditures and each Committee member name and contact information.

Section 9. Nothing in this Resolution amends or supercedes Standing and Ad Hoc Committee provisions set forth in the By-Laws.

PASSED AND APPROVED this ____ day of _____, 2014.

Donald G. Rauschuber
President, Board of Directors

ATTEST:

LaDale Young
Secretary, Board of Directors

No. 042214B
WHITEWATER SPRINGS POA BOARD OF DIRECTORS
RESOLUTION REGARDING PUBLIC RELEASE OF DRAFT BOARD
DOCUMENTS

WHEREAS, the Whitewater Springs Subdivision Property Owners Association's By-Laws dated April 15, 2002 provides for the creation of Whitewater Springs POA Board of Directors; and

WHEREAS, the Whitewater Springs POA Board of Directors desires to provide for open communications to all Whitewater Springs Property owners; and

WHEREAS, the POA Board of Directors desires to officially establish procedures regarding the release of draft non-adopted Board documents.

NOW THEREFORE, it is resolved by the Board of Directors of the Whitewater Springs Property Owners Association as follows:

Section 1: The above recitals are true and correct and are incorporated into this Resolution for all purposes.

Section 2: At least 48 hours prior to any called Board meeting, the Board of Directors will post, on the official Whitewater Springs website, Board packet materials that are not subject to attorney-client privilege, for review and reference by the property owners.

PASSED AND APPROVED this ____ day of _____, 2014.

Donald G. Rauschuber
President, Board of Directors

ATTEST:

LaDale Young
Secretary, Board of Directors

No. 042214C
**WHITEWATER SPRINGS POA BOARD OF DIRECTORS
RESOLUTION REGARDING OFFICIAL WEBSITE AND EMAIL ACCOUNTS**

WHEREAS, the Whitewater Springs Subdivision Property Owners Association's By-Laws dated April 15, 2002 provides for the creation of Whitewater Springs POA Board of Directors; and

WHEREAS, the Whitewater Springs POA Board of Directors desires to provide Property Owners with an official WWS Website; and

WHEREAS, the POA Board of Directors desires to setup and maintain email addresses for sitting Board members.

NOW THEREFORE, it is resolved by the Board of Directors of the Whitewater Springs Property Owners Association as follows:

Section 1. The above recitals are true and correct and are incorporated into this Resolution for all purposes.

Section 2. The Board shall retain a qualified third party vendor to maintain and operate the official Whitewater Springs website.

Section 3. Active Board members at their sole option may have and maintain an electronic mail account on the Board's official website for the sole purpose of conducting Whitewater Springs communication and Board related activities.

PASSED AND APPROVED this ____ day of _____, 2014.

Donald G. Rauschuber
President, Board of Directors

ATTEST:

LaDale Young
Secretary, Board of Directors

Don Rauschuber

From: Don Rauschuber <dgrwater@dgrainc.com>
Sent: Friday, March 14, 2014 10:48 PM
To: 'Ken Dreger'
Cc: ladale young <ladaleyoun@hughes.net> (ladaleyoun@hughes.net)
Subject: RE: Update on WWS Emails

Ken:

1. Thank you for your email.
2. The Board will discuss your proposal/suggestions at our next meeting.
3. At this point, I'm leaning towards a third party vendor, but I'm very open to discuss this.

Tks
don

From: Ken Dreger [<mailto:ken@kendreger.com>]
Sent: Friday, March 14, 2014 9:22 AM
To: Don Rauschuber
Subject: Update on WWS Emails

Don-

First, thank you for everything last night! Very good move and we hope it will make a difference.

To your thoughts on the E-Mail situation there are a number of way's to accomplish this.

For example, in my non profit I migrate (Forward) all users incoming E-mails to a Archive E-mail account which only I have actual access to but lives on our E-mail server incase E-mails need to be retrieved for any legal matter. Also we all use our Non-profit email account ONLY for business purposes. It is much easier to unload this "Archive" account than going through the process of Imaging every persons personal computer witch is a very costly and time consuming process not to mention that those computers are then subject to having other items exposed while an investigation is done. When I was a Private Investigator in CA we did this and it was normally a charge item of \$3,500 per computer just to copy the hard drive of one machine, then about \$7,500-10,000 to go over the data maybe more if it was a very large drive....

So if I were to send you an email from my non profit it would be done like this:

To: Don
Bcc: archive@hspig.org
From: kdreger@hspig.org

Here "archive" is just an example, not a real name but you get the idea.

So, all emails that come to every user we have also goes into that "Archive" account by using a Forwarding feature of the Email server. This feature is a "Safe or Vault" email account which is NEVER really accessed unless we need to legally get emails. When I set up the forward email accounts on the POA web site I used a password generator I use that makes a password of a min of 16 characters and it was only used once to install

the account so I don't have any access to that actual forwarder and I don't keep passwords for the site on those accounts.

Currently the following accounts are being "Forwarded" to all POA Board members: board@wwspsoa.com & team@wwspsoa.com There are no individual email accounts on the web site, however there are Email accounts for all the Committee heads. BUT again those accounts are ONLY Forwarding accounts with the exception of security@wwspsoa.com which has been used by Ron for years I guess. Currently team is also forwarded to archive@wwspsoa.com which stores all incoming emails from the Team account only.

So, you mentioned that you would like to see the POA Web site managed by an outside party, that is fine I have no problem with this except it will cost \$\$\$ for that and we can do it for no cost. This can be accomplished by:

1. Complete takeover of the site which includes all performance monitoring, preventing hack attacks, setting up and maintaining all files, uploading all current POA publishing's, all email accounts, all privileges, all account notifications, all the features of the actual installed software that the site shows to the user.
2. Do all of # 1 except the last part and let that remain in control of a POA member or someone else since that software can be managed "Outside" the access of the backend server's configuration data.

Hope this helps the Board make a choice, let me know if I can be of any other help.

Ken Dreger, Bertram Texas 512 355 2858